

# THE ALLEN ENDOWMENT

Holly S. Goodyear, President  
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[theallenendowment.org](http://theallenendowment.org)

March 1, 2021

Dear Scholarship Applicant,

The Allen Endowment is pleased to announce the Florence Allen Scholarship Program for the 2021-2022 academic year. Ohio women (high school seniors and older) who are in need of financial aid to pursue an undergraduate degree or technical certificate are invited to apply.

2021-2022 scholarships will range from \$500 to \$1,000 and may only be used for that academic year at an accredited degree or certificate granting institution recognized by a state Board of Regents.

**Traditional Students** are eligible for Florence Allen Scholarships if they meet the following qualifications:

1. United States citizen and Ohio resident
2. A woman who will graduate or has graduated from an Ohio high school or has received a GED from the Ohio Board of Education prior to July 1, 2021
3. Pursuing their first undergraduate degree or certificate
4. Undergraduates who meet the above criteria and are enrolled as full-time students at an accredited degree granting institution recognized by a state Board of Regents

**Non-Traditional Students** must be at least 30 years of age by April 1, 2021; meet all requirements of Traditional Students; and do not need to be a full-time student.

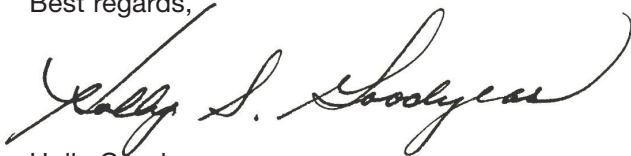
A copy of the current Florence Allen Scholarship Application form is attached. Complete instructions for preparing and submitting the application are included.

Scholarship applications will be available from March 1 to April 30, 2021. Please make a request via email to [allenendowment@aol.com](mailto:allenendowment@aol.com) or visit our website at [theallenendowment.org](http://theallenendowment.org).

The complete application and all supporting documentation must be hand stamped and mailed via US Postal Service First Class Mail on or before May 1, 2021.

Scholarship recipients will be notified by letter no later than May 31, 2021. If additional information is needed, you may contact me at [allenendowment@aol.com](mailto:allenendowment@aol.com).

Best regards,



Holly Goodyear  
President

1114 NORTH COURT STREET, BOX 211 · MEDINA OH · 44256

*The Allen Endowment is a charitable education foundation.*

Contributions to The Allen Endowment are tax-deductible to the extent allowed by law.

*Tax Exempt Number 31-1256889*

# THE ALLEN ENDOWMENT

## FLORENCE ALLEN SCHOLARSHIP PROGRAM

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### INSTRUCTIONS TO FLORENCE ALLEN SCHOLARSHIP APPLICANTS

Type or print clearly in black or blue ink only.

**Eligibility for Florence Allen Scholarships is as follows:**

**Traditional Students are eligible for Florence Allen Scholarships if they meet the following qualifications:**

1. United States citizen and Ohio resident
2. A woman who will graduate or has graduated from an Ohio high school or who has received a GED from the Ohio Board of Education prior to July 1, 2021
3. Pursuing their first undergraduate degree or certificate
4. Undergraduates who meet the above criteria and are enrolled as full-time students at an accredited degree granting institution recognized by a state Board of Regents

**Non-Traditional Students** must be at least 30 years of age as of April 1, 2021. They must meet all of the requirements as Traditional Students but do not need to be attending school full time.

### APPLICATION PACKET CHECKLIST

**The following documents must be included in your completed application packet. Documents will not be accepted if they are received separately and your application will be disqualified.**

- Signed and dated Application Form
- FAFSA (Federal Application for Federal Student Aid) – all pages
- Expense Estimate from your College Catalogue
- Most recent Transcript for all High School Courses or GED (not required if a Non-Traditional Student)
- Transcripts for all Post High School Courses (copies are acceptable)
- Responses to Essay Questions
  1. Career Objective and Counseling
  2. Personal Involvement
  3. Honors and Awards
- Three (3) Letters of Recommendation

The complete application and all supporting documentation must be hand stamped, postmarked, and mailed via US Postal Service First Class Mail on or before May 1, 2021. Do not use any service that requires a signature.

Mail to: The Allen Endowment  
1114 North Court Street, Box 211  
Medina, OH 44256

FOR ADDITIONAL INFORMATION OR QUESTIONS  
Please send an e-mail to [allenendowment@aol.com](mailto:allenendowment@aol.com).

**I. PERSONAL DATA**

|   |   |           |
|---|---|-----------|
| 1. Last Name  | First Name  | Initial   |
| 2. Current Address  | City  | State Zip |
| 3. Permanent Address  | City  | State Zip |
| 4. Phone(s): Home   | Cell  | Business  |
| 5. E-mail   | Are you a US Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No  |           |
| 6. Date of Birth  | Social Security Number (last 4 digits)  |           |
| 7. Marital Status   | <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/> Spouse (if applicable) |           |
| 8. Number of Family Members: Parents  | Dependents including Yourself   | Total     |
| 9. Number of Family Members in College including Yourself:  | (Specify who)   |           |
| 10. Traditional Student: Will you have graduated from an Ohio high school or have received a GED from the Ohio Board of Education prior to July 1, 2021? <input type="checkbox"/> Yes <input type="checkbox"/> No |   |           |
| 11. Non-traditional Student: Will you be at least 30 years old as of April 1, 2021? <input type="checkbox"/> Yes <input type="checkbox"/> No  |   |           |

**II. FINANCIAL STATEMENT**

All scholarships awarded must be used for the 2021-22 academic year, not for prior years. Please provide the following information:

1. FAFSA for the 2021-22 Academic Year (all pages must be included)
2. Photocopy of Estimated Expenses from your college/university catalogue
3. Total cost of your education for the 2021-22 Academic Year:
4. Family Adjusted Gross Income as reported on the latest IRS Form 1040:

| Description  | Amount |
|--------------|--------|
| Tuition      |        |
| Fees         |        |
| Books        |        |
| Room & Board |        |
| Total        |        |

| Description | Amount |
|-------------|--------|
| Father      |        |
| Mother      |        |
| Student     |        |
| Total       |        |

5. Paid Employment in chronological order for your last four (4) jobs, starting with the most recent. NO RESUMES, PLEASE.

| Start Date | End Date | Employer | Title | Job Responsibilities | Average hrs/week | Pay Rate per hour | Total Income per year |
|------------|----------|----------|-------|----------------------|------------------|-------------------|-----------------------|
|            |          |          |       |                      |                  |                   |                       |
|            |          |          |       |                      |                  |                   |                       |
|            |          |          |       |                      |                  |                   |                       |

6. Will you work during the school year?  Yes  No  Full Time  Part Time Type of Work \_\_\_\_\_

7. Anticipated Financial Aid - scholarships, loans, grants, and any other financial aid for which you have applied for the 2021-22 Academic Year. Specify the financial aid requested, indicating the status of the request and amount of financial assistance.

| Scholarships/Grants/Loans for which you have applied | Amount Requested | Amount Awarded | Status |
|--|------------------|----------------|--------|
|  |                  |                |        |
|  |                  |                |        |
|  |                  |                |        |
|  |                  |                |        |

Full disclosure is required for a scholarship application to be considered.

**III. EDUCATION**

**1. Transcripts and Letter of Acceptance** (photocopies are acceptable)

- a. Your most recent high school transcript or General Equivalency Diploma (GED)  
 (high school transcripts are not required for Non-Traditional Students)
- b. Transcripts for all credit courses taken since high school
- c. A copy of your acceptance letter from the educational institution you will be attending

**2. Educational Institution and Program for which funds are sought.**

a. Name of Educational Institution \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

b. Is the above institution listed with a state Board of Regents?  Yes  No

c. Type of Institution:

4 Year College/University  2 Year Community College  Vocational/Technical  On-Line College/University

d. Major Field of Study \_\_\_\_\_

e. Type of Degree or Certificate (e. g. AA, BA, etc.) \_\_\_\_\_

f. Starting Date of Study \_\_\_\_\_ Expected Completion Date \_\_\_\_\_

g. Have you been accepted into the institution and program for which this scholarship is being sought?  Yes  No

h. Will your academic schedule be full or part time?  Full  Part

**3. Post High School Education History**

If you have taken any college/university/technical school courses since high school, list them in chronological order starting with the most recent. Provide information as of the date you are completing this application.

| Educational Institution | City & State | Course of Study/Degree/Certification | Start Date |
|-------------------------|--------------|--------------------------------------|------------|
|                         |              |                                      |            |
|                         |              |                                      |            |
|                         |              |                                      |            |
|                         |              |                                      |            |

**4. Public/Charter/Private High School or GED History**

| Educational Institution | City & State | Start Date | End Date |
|-------------------------|--------------|------------|----------|
|                         |              |            |          |
|                         |              |            |          |
|                         |              |            |          |
|                         |              |            |          |

#### IV. ESSAY QUESTIONS

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Respond to each of the following three questions on separate sheets of paper. Each response should not exceed one page, typed and single spaced.

##### 1. Career Objective and Counseling

Describe in specific terms your career goals, enrollment in the educational program, and a statement of financial need. Describe any career counseling you have received to analyze work in your chosen field and the availability of jobs in that field. This is your opportunity to present your case to the Scholarship Selection Committee for awarding you a scholarship. Spelling and grammar are important.

##### 2. School and Community Involvement

- a. Traditional Students: List your extracurricular activities — school-related, community/church, volunteer, professional
- b. Non-Traditional Students: List any community/church, volunteer, and professional activities. Family responsibilities and other life experiences may be included as they may assist in the decision-making process.

##### 3. Honors and Awards

List any scholastic honors and awards you have received during your four years of high school and post high school. Recognition received during college/university/technical school should be included. Non-traditional students do not need to list high school honors.

#### V. LETTERS OF RECOMMENDATION

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Three letters of recommendation from current and/or former teachers and professors, school officials, employers, or other persons who are not related to you.

These letters should highlight your past academic, employment and/or volunteer record; your ability to undertake and complete training; your outstanding strengths or characteristics; and any other information that would assist the Scholarship Selection Committee Selection process.

These letters must be submitted as part of your complete application.

#### VI. CONDITIONS AND TERMS OF AGREEMENT

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1. I understand that this application will be not considered for review unless all requested materials are submitted; the application is signed and dated; and postmarked on or before May 1, 2021.
2. I hereby acknowledge that all of the information included in this application packet is true and complete to the best of my knowledge.
3. I also understand that all applications will be held confidential, but no material will be returned. It will be destroyed.
4. Scholarship funds cannot be used for expenses incurred before the 2021-2022 academic year.
5. Payments will be made via check payable to both the student and the educational institution. Both must endorse the check.
6. Should I be awarded a scholarship, I agree to have my name used in publicity for the program.
7. Applicants are evaluated on documented financial need; precise description of career plans and goals; and academic, employment and volunteer record.
8. A majority of applicants who apply for a scholarship meet all eligibility criteria and are deserving of financial assistance. I understand that due to funding limitations not every eligible applicant will receive an award.
9. Incomplete or late applications will not be considered.
10. No later than May 31, 2021, scholarship recipients will be notified via letter signed by the President of The Allen Endowment.
11. All applicants will be notified via e-mail of all scholarship recipients.

Signature \_\_\_\_\_

Date \_\_\_\_\_